



Andy Beshear
GOVERNOR

Jacqueline Coleman
LIEUTENANT GOVERNOR

PUBLIC PROTECTION CABINET
Kentucky Real Property Appraisers Board
500 Mero Street, 2NE09
Frankfort, Kentucky 40601
Phone: (502) 564-4000

DJ Wasson
SECRETARY

Brian Raley
DEPUTY SECRETARY

Thomas Veit
INTERIM - EXECUTIVE
DIRECTOR

KENTUCKY REAL PROPERTY APPRAISERS BOARD
SPECIAL MEETING MINUTES
July 15, 2026

TYPE OF MEETING

Special Meeting

Date and Location

July 15, 2026 – 500 Mero Street, Frankfort, KY 40601 and via Microsoft Teams video teleconference.

Presiding Officer

John Dexter Outlaw, Chair

Roll Call

Present:

John Dexter Outlaw, Chair
Mark Vaught, Board Member
Matthew Walters, Board Member
Greg Caudell, Board Member

Absent:

Justin Noble, Board Member

Present Also:

Tom Veit – Interim Executive Director
Brittany Creech – Executive Administrative Secretary
Tracy Carroll – Director of Kentucky Division of Real Property Boards
Gerald Florence – Deputy Director of Kentucky Division of Real Property Boards
Lilly Coiner – General Counsel of Kentucky Real Estate Authority
Danielle Haddad – Staff Attorney III of Kentucky Real Estate Authority
Rachel Couch – Paralegal of Kentucky Real Estate Authority

The Kentucky Real Property Appraisers Board was called to order by Chairman John Dexter Outlaw at 8:33 a.m. Eastern / 7:33 a.m. Central.

Kentucky Real Property Appraisers Board Budget

The Board reviewed the proposed budget included in the meeting materials.

Greg Caudill moved to approve the budget as presented. Mark Vaught seconded the motion. The motion passed 4-0.

Chairman Outlaw read the Board's response to a letter from the Kentucky Association of Appraisers regarding concerns about the fee increases required to sustain the operations of the new Board. The response stated that the Board had considered the Association's letter and all other public comments expressing concern about the fee increases.

Kentucky Real Property Appraisers Board Contracts

The Board considered and acted separately upon the contract modifications necessary for the operation of the Board.

Mark Vaught moved to approve contracting with the Public Protection Cabinet Office of Legal Services for legal services. Matthew Walters seconded the motion. Motion passed 4-0

Mark Vaught moved to approve modification of the PSI testing contract to identify the Kentucky Real Property Appraisers Board as a party. Matthew Walters seconded the motion. The motion passed 4-0.

Greg Caudill moved to approve modification of the Badger Investigations contract to identify the Kentucky Real Property Appraisers Board as a party. Matthew Walters seconded the motion. The motion passed 4-0.

Matthew Walters moved to approve contracting with the Public Protection Cabinet Department of Professional Licensing for OIT software and services, human resources services, Board administration, and fiscal and budget services. Mark Vaught seconded the motion. The motion passed 4-0.

Board Staff

Interim Executive Director Tom Veit presented the Board's immediate and anticipated staffing needs.

Greg Caudill moved to hire an additional temporary staff person as soon as possible for 37.5 hours per week for a six month term. Mark Vaught seconded the motion. The motion passed 4-0.

The Board then considered actions previously taken in anticipation of the statutory transition to the Kentucky Real Property Appraisers Board.

Mark Vaught moved to approve the establishment of the Executive Director, Executive Administrative Secretary, and Administrative Coordinator positions, as previously authorized on June 11, 2026. Greg Caudill seconded the motion. The motion passed 4-0.

Mark Vaught moved to approve the hiring of a temporary employee for a six-month period, as previously authorized on June 26, 2026. Matthew Walters seconded the motion. The motion passed 4-0.

Mark Vaught moved to approve the immediate creation and filling of the Executive Administrative Secretary position and to offer the position to Brittany Creech, as previously authorized on May 22, 2026. Matthew Walters seconded the motion. The motion passed 4-0.

Greg Caudill moved to ratify the hiring of Tom Veit as Interim Executive Director, as previously authorized on May 6, 2026. Mark Vaught seconded the motion. The motion passed 4-0.

Mark Vaught moved to authorize the hiring of an Executive Director. Matthew Walters seconded the motion. The motion passed 4-0.

Greg Caudill moved to establish the annual salary for the Executive Administrative Secretary at \$54,100. Mark Vaught seconded the motion. The motion passed 4-0.

Mark Vaught moved to establish the annual salary for the Executive Director at \$103,200. Matthew Walters seconded the motion. The motion passed 4-0.

Greg Caudill moved to establish the salary for the Administrative Coordinator at \$56,500. Mark Vaught seconded the motion. The motion passed 4-0.

Travel and Conferences

The Board discussed in-state and out-of-state travel for the remainder of 2026. Interim Executive Director Tom Veit advised that federal grant funding was available for three attendees at the Fall Association of Appraiser Regulatory Officials (AARO) Conference and that additional attendees would be subject to Cabinet approval.

Greg Caudill moved to authorize up to six Board members and staff to attend the 2026 AARO Fall Conference, subject to final Cabinet approval. Matthew Walters seconded the motion. The motion passed 4-0.

Matthew Walters moved to authorize one Board member or staff member to attend all other in-state or out-of-state conferences during the remainder of 2026, pending final Cabinet approval. Mark Vaught seconded the motion. The motion passed 4-0.

Board Meeting Calendar

The Board reviewed the proposed meeting calendar for the remainder of 2026. Meetings were proposed for 9:00 a.m. Eastern on the fourth Friday of each month, except for the November and December meetings.

Mark Vaught moved to approve the 2026 meeting calendar as presented, with meetings on the fourth Friday of each month at 9:00 a.m. Eastern, except for meetings on November 13 and December 11, 2026. Greg Caudell seconded the motion. The motion passed 4-0.

Regulations and Forms

Interim Executive Director Veit advised that the proposed regulations and forms included in the meeting materials were substantially the same as those previously reviewed by the Board, subject to administrative revisions. He noted that the application fee had been standardized at \$200 for both in-state and out-of-state applicants. The updated regulations and forms were expected to be filed following the meeting.

Greg Caudill moved to approve the regulations and forms as presented. Mark Vaught seconded the motion. The motion passed 4-0.

Education Review

The Board deferred review of education applications for Fiscal Year 2026-2027 until the July 24th, 2026 Board meeting.

Approval of Per Diem and Travel Expenditure

Matthew Walters moved to approve per diem and travel expenditures for the July 15, 2026, Special Board Meeting. Mark Vaught seconded the motion. The motion passed 4-0.

Next Meeting

The next Kentucky Real Property Appraisers Board meeting will be held on July 24, 2026, at 9:00 a.m. Eastern. Members may attend at 500 Mero Street or by Microsoft Teams video teleconference.

Adjournment

Mark Vaught moved to adjourn the meeting. Greg Caudill seconded the motion. The motion passed 4-0. The meeting was adjourned at approximately 8:51 a.m. Eastern.

Minutes Approved:



8/4/26

Chair

Date



8/4/26

Executive Director

Date